

Daily Scrum Meeting Minutes 6 — Sprint 6

Attendees:

Isis Gomez, Manuel Conrad, Michael Novas, Kirei Hausheer, Joaquin Prado

Start Time: 7:00 PM

End Time: 8: PM

Isis Gomez

How many hours have I worked since the last meeting?

3 hours

What was done since the last scrum meeting?

- Edited the first full draft of the User Guide video
- Added subtitles, accessibility captions, and synced them with narration
- Cleaned up small formatting issues on the “Spot the Phish” description page

What is planned to be done until the next scrum meeting?

- Begin editing the second video (module walkthrough)
- Review completed edits with team feedback

What are the hurdles?

- A few caption timings need precise adjustments to match narration speed

Manuel Conrad

How many hours have I worked since the last meeting?

3 hours

What was done since the last scrum meeting?

- Validated the scoring corrections applied to the phishing and malware modules
- Re-tested the first three sections of Spot the Phish

What is planned to be done until the next scrum meeting?

- Complete testing of the remaining sections

- Start verifying that all results pages are consistent across modules

What are the hurdles?

- Occasional delay in transition animations on certain pages

Michael Novas

How many hours have I worked since the last meeting?

3 hours

What was done since the last scrum meeting?

- Conducted a full pass on mobile UI, logging several spacing improvements
- Tested embedded videos for playback stability on mobile and desktop

What is planned to be done until the next scrum meeting?

- Assist Isis in reviewing User Guide video captions
- Continue working on UI refinements in the dashboard area

What are the hurdles?

- One video frame loads cropped in the initial preview

Kirei Hausheer

How many hours have I worked since the last meeting?

3 hours

What was done since the last scrum meeting?

- Designed and applied overlay graphics for the User Guide video
- Refined homepage UI and reorganized spacing for a cleaner look

What is planned to be done until the next scrum meeting?

- Add matching overlay style for the module walkthrough video
- Review transitions and add final microphone pop filter adjustments

What are the hurdles?

- Aligning overlay graphics with fast screen transitions requires precise timing

Joaquin Prado

How many hours have I worked since the last meeting?

3 hours

What was done since the last scrum meeting?

- Completed cross-browser testing for accessibility fixes
- Resolved 2 layout inconsistencies in Firefox and Safari

What is planned to be done until the next scrum meeting?

- Begin low-priority bug cleanup
- Verify that alt text is applied uniformly across all new video assets

What are the hurdles?

- Video container sizing behaves differently across browsers